



The Villas of West Ashley
Clubhouse Rental Agreement
A Non-Smoking Facility

I/We _____ will be responsible for the Villas of West Ashley Clubhouse

(Please print name)

and my guests on _____ from _____ until _____.
(Date) (Time) (Time)

The Rental Fee is \$ 50.00 for events ending before 5PM and \$100 for events ending no later than 11 PM.

The refundable Security Deposit is \$100.00. The Security Deposit and the Rental Fee must be two separate checks made payable to Villas of West Ashley HOA.

Your deposit of \$100.00 will be returned if the Clubhouse is:

- Vacuumed
- Ashtrays cleaned-smoking allowed outside only
- Furniture put back in place
- Kitchen floor swept and mopped
- Counter tops and tables cleaned
- Restrooms cleaned and mopped
- Garbage is removed from premises
- No items are taken
- **Clubhouse is cleaned by 10am the next day**

Note - The clubhouse is available for rental between the hours of 10 AM and 11 PM when the clubhouse closes. Rental of the Clubhouse does not include the pool area or exercise room. Any damages or cleaning costs will be deducted from the deposit. If the damages exceed the security deposit amount, you will be billed for the difference. Residents renting the clubhouse must be present for the entire event.

This clubhouse is for non-profit parties and meetings.

The rental of the clubhouse meeting room is a privilege extended to current homeowners of Villas of West Ashley. Leasees of properties in Villas of West Ashley who have the owner's written permission may also rent the clubhouse. Any damages will be the responsibility of the homeowner. The Community Association Management Director will verify that the appropriate permission is given. This privilege is extended only to owners whose Association accounts are current and in good standing. Loud or inappropriate behavior will result in the immediate termination of the event.

Items presently available with the room:

- TV
- Some glassware, dishes, silverware, coffee pot
- Stove, dishwasher, refrigerator, freezer, icemaker
- Outside patio (on Mary Adler side)
- Patio furniture presently in place
- Gas fireplace

None of the above is guaranteed to be available and the renter should check in advance to see what is there. Check with a member of the Board of Directors if instruction is needed to operate any of the above equipment.

Renters or their guests WILL NOT tamper with the heating or air conditioning. If there are any problems check with a member of the Board of Directors.

Parking:

No parking is allowed on seeded areas or on the street. Sherwin Williams has agreed to allow us the use of their parking lot AFTER BUSINESS HOURS and guests may also park along the gravel drive at the north edge of the property.

The sponsor will be asked to have improperly parked vehicles moved or they will be towed at the owner's expense. IT IS STRONGLY RECOMMENDED THAT THE RENTER DESIGNATE AN INDIVIDUAL TO OVERSEE GUEST PARKING BEFORE AND DURING THE EVENT. Any damage to the landscaping or to the irrigation system will be the responsibility of the renter. Event parking must not be allowed to interfere with your neighbors' enjoyment of their property.

- Children's and teenager's parties are not permitted.
- No pool parties will be permitted.
- Guest are not permitted to stay overnight

Reservations will be taken on a first come first serve basis only.

Signature: _____ Telephone #: _____

Address: _____ Unit #: _____

Charges: _____ Paid: _____ Key# _____ Date Key Sent: _____

Refund Available: _____ Date Sent: _____

Manager's Approval: _____

Please return completed agreement, deposit, and fee to:

**The Villas of West Ashley
c/o A-Plus Property Management
P. O. Box 1903
Mount Pleasant, SC 29465**